



# City of Farmington

## APPLICATION FOR A SIGN

Permit Number: \_\_\_\_\_

### PROJECT INFORMATION

Project Address: \_\_\_\_\_ Lot: \_\_\_\_\_ Zoning: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Owner Address: \_\_\_\_\_

### CONTRACTOR INFORMATION

Contractor / Installer: \_\_\_\_\_ Phone #: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Design Professional: \_\_\_\_\_ Phone #: \_\_\_\_\_

### DESCRIPTION OF PROJECT

Location of Sign On Property: \_\_\_\_\_

<b>Dimensions</b>	<b>In Conjunction With</b>	<b>Type of Sign</b>	<b>Sign Material</b>
___ Length	___ Residential	___ Freestanding	___ Metal
___ Width	___ Commercial	___ Portable	___ Plastic / Metal Frame
___ Height	___ Industrial	___ Attached to Building	___ Painted Wall
___ Diameter	___ Home Occupation	___ Other	___ Wood
___ Total SQFT	___ Other _____		___ Other _____
___ Above grade			

Sign Is \_\_\_\_\_ Illuminated \_\_\_\_\_ Non-Illuminated

**ATTACH OR DRAW ON THE BACK, A PLOT PLAN SHOWING THE LOCATION AND DIMENSIONS OF ALL PROPERTY LINES, SETBACKS, UTILITIES, RIGHTS-OF-WAYS, EASEMENTS, EXISTING STRUCTURES, PROPOSED STRUCTURES, AND ANY OTHER PERTINENT INFORMATION DEEMED NECESSARY BY THE CODE OFFICIAL. ELEVATION DRAWINGS AND ELECTRICAL & STRUCTURAL DETAILS MAY BE REQUIRED.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Farmington Sign Permits

- ) A permit is required for all signs except those for the sale or rental of property, temporary signs such as banners erected for less than 90 days, political campaign signs, or storefront display windows.
- ) To obtain a sign permit you must submit an application, at least two (2) copies of a site or plot plan, detailed drawings of the proposed sign, and all required fees. The Building Inspector and the Zoning Administrator will review the request. The Building Inspector issues permits. Some inspections may also be required.
- ) The maximum height and area of most signs is based on the speed limit of the adjacent street and linear lot frontage.
- ) No signs are permitted on public street right of way, or utility easements or so close to utility easements as to interfere with maintenance of utilities.
- ) Common sign structures are required for multiple occupancy buildings or groups of buildings such as malls or office buildings.
- ) Exterior illumination for a sign must be directed onto the sign and away from adjacent property.
- ) No flashing lights or strobes can be visible outside of buildings.
- ) Portable signs must be at least 10 feet from the street right of way, and no flashing is permitted.
- ) Electronic reader boards may scroll or change messages but may not blink or flash.
- ) Sign must be removed within 90 days if a business closes.
- ) For more information contact the Development Services Department at 573-756-0608.